

**WILLIAMSBURG PLANNING COMMISSION  
MINUTES  
Wednesday, December 15, 2004**

The regular monthly meeting of the Williamsburg Planning Commission was held on Wednesday, December 15, 2004, at 3:30 p.m. in the Council Chambers at the Stryker Building, 412 N. Boundary Street.

**CALL TO ORDER and ATTENDANCE**

Chairman Young called the meeting to order.

Present at the meeting in addition to Mr. Young were Commissioners Hertzler, Rose, Friend, Pons, and McBeth. Commissioner Smith was absent. Also present were Planning Director Nester, City Attorney Phillips, Zoning Administrator Murphy and Secretary Scott.

**MINUTES**

Mr. Pons moved that the minutes of the November 4, 18, and December 1 public forums, November 17 regular meeting, and November 29 work session, be approved as corrected. The motion was seconded by Mr. Hertzler and carried by roll call vote of 6-0.

Recorded vote on the motion:

Aye:	Hertzler, Friend, McBeth, Pons, Rose, Young
No:	None
Absent:	Smith

**CONSENT AGENDA** - None

**PUBLIC HEARINGS** - None

**OPEN FORUM**

Chairman Young opened the Open Forum portion of the meeting encouraging comments from the audience on any topic.

David Kranbuehl, 201 Harrison Avenue, thanked Planning Director Reed Nester, for his exceptional work on the Comprehensive Plan and Capital Improvement Plan. He said City staff, under Mr. Nester's direction, has done a super job.

Mr. Kranbuehl said he came to Williamsburg about 30 years ago and that our fundamental goal as citizens should be to improve the quality of life in the City. He said that City residents need to be more involved in the drafting of the Capital Improvement Plan and long-neglected residential area priorities need to be established. Mr. Kranbuehl noted in particular the need for better lighting in residential areas and the repair and/or updating of curb- cuts. He said some of the curb-cuts even lead to non-

existent driveways and need to be removed. Regarding another issue for the CIP, he stated that some say it is too expensive to bury wires in residential areas, but he believes this is an important project and one for which we need to budget. Mr. Kranbuehl concluded his comments by saying that he's not saying taxes need to be changed, just saying that these things to be done! They need to be put on the CIP list and accomplishment should be driven by whether it's worth it---not the cost of the project.

There being no additional comment the Open Forum portion of the meeting was closed.

## **SITE PLANS AND SUBDIVISIONS**

SPR #04-023: Hawthorne, 106 Mill Neck Road – slope stabilization. The Commission approved the site plan by a vote of 6-0.

Mrs. Murphy presented the site plan for the stabilization of the severe slopes at 106 Mill Neck Road. She noted that the site is in the Chesapeake Bay Resource Protection Area and quite a few of the trees will need to be removed, but the area must be stabilized. Mr. Ralph Simmons, Simmons Engineering, Inc. and Mr. Randy Hawthorne, owner of the property, were present to respond to any questions the Commission might have.

In response to Mr. Pons' query regarding this project being a good opportunity for the City to extend the existing curbing the driveway, Mrs. Murphy said the City engineer has looked at the plan and has approved earthworks-type guttering. Mr. Hertzler noted that earthworks would be better so as to allow as much water as possible to run over the ground and get soaked up.

Mr. Hertzler stated that although he does not care for the choices proposed for plant replacement, he does support the proposal otherwise. He said native plant materials would be a better choice since they would better accomplish the project goal to stabilize the slope and minimize maintenance.

Mr. Friend noted that as a member of the Site Plan Review committee he had been concerned with the original submittal for this project, but except for the concern expressed regarding the plant materials, he wholeheartedly approves this resubmittal.

Mrs. Murphy stated that Mr. Hawthorne has agreed to have a landscape architect review the proposed plant materials and recommend substitutes for more appropriate ground cover.

Mr. Hertzler moved that the Commission approve the site plan and requested waiver to allow the regrading and stabilization of the existing banks, which consist of 30% slopes, in order to prevent further erosion and sedimentation, and contingent upon all landscaping being approved by City staff prior to installation and also contingent upon

all landscaping (including ground cover) being installed within 30 days of the completion of the grading.

Mrs. McBeth seconded the motion which carried by roll call vote of 6-0.

Recorded vote on the motion:

Aye:	Hertzler, Friend, McBeth, Pons, Rose, Young
No:	None
Absent:	Smith

**OLD BUSINESS** - None

## **NEW BUSINESS**

### Comprehensive Plan and CIP Work Sessions Scheduled

Mr. Nester stated that the Commission needs to have a couple more work sessions in order to resolve all of the issues on the Comprehensive Plan agenda. January work sessions need to be scheduled to finish the discussion of residential issues and to discuss commercial issues, as well as to discuss the Capital Improvement Plan. The Commission decided to meet for these work sessions on Thursday, January 20 and Wednesday, January 26 at 3:00 p.m. in the municipal building, third floor conference room. The January 20 discussion will be focused on residential issues and CIP, with the focus of the January 26 discussion being commercial issues.

## **OTHER**

### 2004 Planning Commission Annual Report

The Planning Commission Annual Report was distributed to Planning Commission members.

## **INFORMATION ITEMS**

Commission members received the following reports:

- Report from City Council
- Planning Department Monthly Report
- Monthly Financial Statement

## **PUBLIC HEARINGS SCHEDULED FOR JANUARY 19, 2005**

CIP: Five-Year Capital Improvement Program (FY06 to FY10). Citizens are requested to present items for inclusion in the Capital Improvement Program.

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PCR #05-001:      Revision of Chapter 21, Zoning, of the Williamsburg City Code, by revising Sec. 21-77, pertaining to Conditional Zoning. It proposed to modify the provisions for proffered conditions as allowed by Sec. 15.2-2298 of the Code of Virginia.

The meeting adjourned at 4:05 p.m.

Jesse Young, Chairman  
Williamsburg Planning Commission